

HAYDEN URBAN RENEWAL AGENCY
8930 North Government Way
Hayden, ID. 83854
208-209-1079 www.haydenurbanrenewalagency.com

Regular Meeting
City Hall
City Council Chambers
And GoToMeeting

April 12, 2021
3:00 p.m.

AGENDA

CALL TO ORDER

ROLL CALL OF BOARD MEMBERS

ADDITIONS OR CORRECTIONS TO THE AGENDA

CALL FOR CONFLICTS OF INTEREST

VISITOR/PUBLIC COMMENTS

CONSENT CALENDAR (ALL ITEMS ON THE CONSENT CALENDAR ARE ACTION ITEMS)

1. Minutes
2. Bills
3. Ratification of Bills
4. Financial Reports

NEW BUSINESS

1. Set FY 2022 Budget Hearing Date (Action Item)

CONTINUING BUSINESS

1. Participation Agreement For Financing of Improvements - Government Way Corridor Study (Action Item)
2. Policy Related to Board Member Contact with HURA Counsel (Action Item)

REPORTS

1. Roundtable discussion (Reports and Non Action Items)

NEXT MEETINGS

May 10, 2021 – Regular Meeting, Budget Workshop
June 2021 – Tentative Budget Approval
July 2021 – FY 2022 Budget Hearing

ADJOURNMENT

Assistance for persons with disabilities will be provided, upon provision of verbal or written notice to city staff 24 hours in advance of the meeting. The phone number for the HURA Administrator is (208) 209.1079.

All public meetings held will be available to the public and governing body by phone and computer via GoToMeeting.

Join the meeting through your computer:

Log on to: <https://www.gotomeet.me/cityofhayden>

This will allow a person to JOIN A MEETING with their computer.

Join the meeting by phone:

Call: (872) 240-3212*

Access Code: 504-226-013

*This number is a long distance phone number and charges may apply. If you are concerned about long distance charges please contact Hayden City Hall for additional information

HAYDEN URBAN RENEWAL AGENCY
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City Hall
City Council Chambers
And GotoMeeting
Regular Meeting
March 8, 2021
3:00 p.m.

MINUTES

CALL TO ORDER

Mr. Young called the meeting to order at 3:02 p.m.

ROLL CALL OF BOARD MEMBERS

Steve Meyer	Present (arrived at 3:03 p.m.)
K. John Young	Present
Colin Meehan	Present
Ronda Mitchell	Present
Matt Roetter	Present

STAFF PRESENT

Rob Wright, Director
Melissa Cleveland, Community Development Director
Alan Soderling, Public Works Director
Sandee Rudy, Clerk

ADDITIONS OR CORRECTIONS TO THE AGENDA

None were requested.

CALL FOR CONFLICTS OF INTEREST

No conflicts were reported.

CONSENT CALENDAR **ALL ITEMS ON THE CONSENT CALENDAR ARE ACTION ITEMS**

1. Minutes
2. Bills
3. Financial Reports

Mr. Wright noted that the \$3773.00 bill to reimburse the City of Hayden for the Miles Ave/Government Way signal was inadvertently left off the bills for payment. He asked if we could pay that bill now and include it on the April bills for ratification. Mr. Meehan moved to accept the consent calendar with the addition of the bill to reimburse the City. Mr. Roetter seconded the motion. All members present voted to affirm. The motion passed.

NEW BUSINESS

1. Approval of 2020 Annual Report (Action Item) – Rob Wright

Mr. Wright presented the 2020 Annual Report and Resolution 21-01 Annual Report Resolution for approval. He noted one correction he had made to the Revenue & Expense section where it stated “In 2019”. This was changed to “In 2020”. Mr. Roetter moved to approve the annual report and Resolution 21-01. Mr. Meehan seconded the motion. All members present voted to affirm. The motion passed.

2. Approval of Resolution 21-01 Annual Report Resolution – Rob Wright

This resolution was passed with the Annual Report in New Business, Item #1.

3. Policy Related to Board Member Contact with HURA Counsel

Mr. Roetter explained that the City Council’s relationship to the City attorney is different from the HURA Board’s relationship. He explained that he uses the City attorney often to explain complex land use issues. He also likes that the attorney is present for all City Council meetings for questions that may arise during the meeting. Mr. Young proposed changing the board’s policy from any communication with the attorney requiring board approval to an open door policy, handled through the administrator, Mr. Wright. Mr. Meyer stated he is uncomfortable changing the procedure. He likes that questions are shared in the group first. Ms. Mitchell agreed with Mr. Meyer and stated that the procedure was put in place to manage costs. Mr. Roetter stated that the board attorney, Mr. Bredeson, is available to attend the board’s meetings each month and asked if the board would consider that. Mr. Young noted that costs were higher with previous attorneys. He felt that the board needed to be careful of the decisions they make and felt that if Mr. Bredeson were available, the board should take advantage of that. It was noted that Mr. Bredeson charges \$100 per hour and so attendance at the monthly board meeting would cost approximately \$200. Mr. Meyer was concerned about having Mr. Bredeson at every meeting when there are not legal questions at every meeting. Mr. Roetter noted there are frequently items that could benefit from legal input. Mr. Young stated that the HURA finances are such that Mr. Bredeson’s presence is needed more and more often. Mr. Roetter moved to request Mr. Bredeson’s attendance at HURA’s scheduled Board meetings. Mr. Meehan seconded. Further discussion ensued pertaining to requested amendments to the motion. Mr. Young asked for a vote on the original motion. Mr. Meyer voted against the motion, all other members voted to affirm. The motion passed. Mr. Young directed Mr. Wright to contact Mr. Bredeson and request his attendance at future HURA Board meetings starting April 2021.

CONTINUING BUSINESS

1. Government Way Corridor Study Proposal – Melissa Cleveland

Ms. Cleveland presented the Study Proposal. She noted that the data collection will include the intersections noted on pages 2-3 of the study. She explained the contract will be with the City of Hayden and HURA will have a reimbursement agreement, similar to the Miles Ave/Government Way signal study and design. Mr. Young noted that the board already approved compensating the City for this study in October of 2020, when the board asked Ms. Cleveland to expand the scope beyond the intersection of Honeysuckle & Government Way. Mr. Soderling noted that the study would look at the corridor and the counts taken and recommend actions. He stated the study would say what improvements are required and give additional data to make decisions on how to proceed. Ms. Mitchell asked if the study met URA guidelines and Mr. Young said it does, as it is related to infrastructure improvements. Ms. Cleveland noted with HURA’s approval, the contract would go before City Council on March 23, 2021. Then she would bring a reimbursement agreement to the board next month, which Mr. Bredeson would review. Mr. Meyer moved to approve the Government Way Corridor Study Proposal. Mr. Roetter seconded the motion. All members present voted to affirm. The motion passed.

REPORTS

1. Roundtable Discussion (Reports and Non-Action Items)

Mr. Wright stated he had further discussions with the realtor for the Owl Café property. He told the realtor the board was not interested in purchasing a restaurant, but was interested in the land. Mr. Wright also did some research into DEQ underground storage and found that three tanks were installed in 1988 and removed in 1995: two 3,000-gallon diesel tanks and one 500-gallon gasoline tank.

Mr. Meyer received a letter from the Hayden Senior Center regarding the Hayden Lake School RFP. The senior center is still looking for a bigger space. Mr. Meyer wondered if the board is interested in helping the Senior Center with this. Mr. Young said he knows of a developer who is interested in this property. He stated the City or the HURA board might be able to negotiate for the historic building. Ms. Mitchell asked if in order to apply for a grant, you have to have a specific proposal for a specific location. Mr. Meyer said yes – typically, you need a specific project and a plan to pay for any costs not covered by the grant. Ms. Cleveland noted that the deadline for the grant in question was the preceding Friday and that the City would have to sponsor the Senior Center for the grant. Mr. Roetter suggested once the property is sold, the board invite the developer to a board meeting to discuss this issue with the board. Mr. Young & Mr. Meyer suggested talking to City Council to see if they are interested in a partnership. Mr. Meehan agreed this has been a need for a long time. He noted that a year would give the Senior Center time to pursue a grant. Mr. Roetter noted that the Senior Center is moving in a new direction. He said that the board and the City need to understand the Senior Center's budget and how much they could contribute to a new space.

Mr. Wright brought up the tax increment financing agreement and said there was a question about what parcels are in the reimbursement zone. Mr. Young stated that he thought it was limited to property that New Frontiers was developing. Mr. Wright will get with a surveyor and determine the area in question.

NEXT MEETING

HURA Regular Meeting

April 12, 2021

ADJOURNMENT

The meeting adjourned at 4:20 p.m.

Assistance for persons with disabilities will be provided, upon provision of verbal or written notice to city staff 24 hours in advance of the meeting. The phone number for the HURA Administrator is (208) 209.1079.



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912 Northwest Blvd.
Coeur d'Alene, ID 83814
208.665.5999
Fax: 208.665.5990
<http://www.bankcda.com>



HAYDEN URBAN REN AGENCY HURA
8930 N GOVERNMENT WAY
HAYDEN ID 83835-9214



Member
FDIC

FINANCIAL SERVICES STATEMENT

Statement Date: **02/26/2021** Enclosures: **(3)** Account No.: **27000934** Page: **1**

REGULAR BUSINESS SUMMARY

Category	Number	Amount
Balance Forward From 01/29/21		5,000.00
Deposits	1	9,998.00 +
Debits	2	140,879.81
Automatic Withdrawals	3	365,023.84
Automatic Deposits	4	495,905.65 +
Ending Balance On 02/26/21		5,000.00
Average Balance (Ledger)		5,000.00 +

ALL CREDIT ACTIVITY

Date	Type	Amount	Date	Type	Amount
02/24/21	Deposit	9,998.00			

Date	Description	Amount
02/08/21	KOOTENAI COUNTY PAY INV	23,325.84
02/09/21	MCMG TFR FROM 000024001109	331,700.00
02/11/21	MCMG TFR FROM 000024001109	1,859.89
02/12/21	MCMG TFR FROM 000024001109	139,019.92

ELECTRONIC DEBITS

Date	Description	Amount
02/08/21	MCMG TFR TO 000024001109	23,325.84
02/09/21	STATE TREASURER MIXED	331,700.00
02/24/21	MCMG TFR TO 000024001109	9,998.00

CHECKS AND OTHER DEBITS

* indicates a gap in the check numbers

Date	Check #	Amount	Date	Check #	Amount
02/11/21	1622	1,859.89	02/12/21	1623	139,019.92

DAILY BALANCE SUMMARY

Beginning Ledger Balance on 01/29/21 was 5,000.00

Date	Balance	Date	Balance
02/08/21	5,000.00	02/11/21	5,000.00
02/09/21	5,000.00	02/12/21	5,000.00

Continued

02/19/1



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Member
FDIC

FINANCIAL SERVICES STATEMENT

Statement Date: **02/26/2021** Enclosures: **(3)** Account No.: **27000934** Page: **2**

This Statement Cycle Reflects 28 Days

Direct Inquiries About Electronic Entries To:
Phone: (208) 665 - 5999



Continued

02/191/2



HAYDEN URBAN REN AGENCY HURA
Account No. : 27000934
Stmt. Date : 02/26/2021

Bank : 017
Images : 3
Page : 3

IMAGE STATEMENT

BANKCDA
COEUR D'ALENE, ID 83814

CHECKING DEPOSIT

DATE: 02/24/2021

CUSTOMER NAME: Hayden Urban Renewal Agency

CUSTOMER SIGNATURE: _____

ACCOUNT NUMBER: 27000934

CURRENCY: 9998.00

COIN: 46742

DEPOSITED: 9998.00

SUB TOTAL: 9998.00

LESS CASH RECEIVED: 0.00

\$ 9998.00

1555501510

AMT: 9.998.00 STS: Deposit
CHK: DATE: 02/24/2021 SEQ: 22600750

HAYDEN URBAN RENEWAL AGENCY
8930 NORTH GOVERNMENT WAY
HAYDEN, ID 83835

bankcda

001622

02/08/2021

\$1,859.89

ONE THOUSAND EIGHT HUNDRED FIFTY-NINE AND 89/100 DOLLARS

CITY OF HAYDEN
8930 N GOVERNMENT WAY
HAYDEN, ID 83835

\$1,859.89

1001622 123103826 27000934

AMT: 1.859.89 STS: Paid
CHK: 1622 DATE: 02/11/2021 SEQ: 80100960

HAYDEN URBAN RENEWAL AGENCY
8930 NORTH GOVERNMENT WAY
HAYDEN, ID 83835

bankcda

001623

02/08/2021

\$139,019.92

PAY: ***ONE HUNDRED THIRTY-NINE THOUSAND NINETEEN AND 92/100 DOLLARS***

NATIONAL NATIVE AMERICAN CONSTRUCT
3901 N SCHREIBER WAY
COEUR D'ALENE, ID 83815

\$139,019.92

1001623 123103826 27000934

AMT: 139.019.92 STS: Paid
CHK: 1623 DATE: 02/12/2021 SEQ: 80102870

03/08/2021 02:06 PM

User: srudy

DB: Hayden

BANK RECONCILIATION FOR CITY OF HAYDEN

Bank 301 (HURA CHECKING)
FROM 02/01/2021 TO 02/28/2021
Reconciliation Record ID: 439

Page 1/1

Beginning GL Balance:	5,000.00
Less: Cash Disbursements	(140,879.81)
Add: Journal Entries/Other	140,879.81
	<hr/>

Ending GL Balance:	5,000.00
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Ending Bank Balance:	5,000.00
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Add: Deposits in Transit	0.00
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Less: Outstanding Checks	
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Total - 0 Outstanding Checks:

Adjusted Bank Balance	5,000.00
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Unreconciled Difference:	0.00
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REVIEWED BY: _____

DATE: _____

03/08/2021 02:03 PM
User: srudy
DB: Hayden

GL ACTIVITY REPORT FOR CITY OF HAYDEN
FROM 300-102-11312 TO 300-102-11312
TRANSACTIONS FROM 02/01/2021 TO 02/28/2021

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 300 HAYDEN URBAN RENEWAL AGENCY							
02/01/2021			300-102-11312 HURA BANKCDA CHECKING #0934		BEG. BALANCE		5,000.00
02/08/2021	CD	CHK	SUMMARY CD 02/08/2021			140,879.81	(135,879.81)
02/08/2021	GJ	JE	HURA KOOTENAI COUNTY TAX RECEIPT JAN	906	23,325.84		(112,553.97)
02/08/2021	GJ	JE	HURA MOVE CASH BANKCDA-LGIP	907		331,700.00	(444,253.97)
02/24/2021	GJ	JE	HURA REIMBURSED BY CITY FRNT IMP HAYI	943	9,998.00		(434,255.97)
02/28/2021	GJ	JE	HURA RECORD MONTHLY BANK ACTIVITY	961		33,323.84	(467,579.81)
02/28/2021	GJ	JE	HURA RECORD MONTHLY BANK ACTIVITY	961	472,579.81		5,000.00
02/28/2021			300-102-11312	END BALANCE	505,903.65	505,903.65	5,000.00
TOTAL FOR FUND 300 HAYDEN URBAN RENEWAL AGENCY					505,903.65	505,903.65	5,000.00
GRAND TOTALS:					505,903.65	505,903.65	5,000.00



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HAYDEN URBAN REN AGENCY HURA
8930 N GOVERNMENT WAY
HAYDEN ID 83835-9214



Member
FDIC

FINANCIAL SERVICES STATEMENT

Statement Date: **02/26/2021** Enclosures: **(0)** Account No.: **24001109** Page: **1**

FIRST RATE BUSINESS MMDA SUMMARY

Category	Number	Amount
Balance Forward From 01/29/21		606,230.17
Debits		0.00
Automatic Withdrawals	3	472,579.81
Automatic Deposits	2	33,323.84+
Interest Added This Statement		56.37+
Ending Balance On 02/26/21		167,030.57
Annual Percentage Yield Earned	0.22 %	
Interest Paid This Year	91.22	
Interest Paid Last Year	636.26	
Average Balance (Collected)	334,356.16+	

ALL CREDIT ACTIVITY

Date	Description	Amount
02/08/21	MCMG TFR FROM 000027000934	23,325.84
02/24/21	MCMG TFR FROM 000027000934	9,998.00
02/26/21	INTEREST PAID	56.37

ELECTRONIC DEBITS

Date	Description	Amount
02/09/21	MCMG TFR TO 000027000934	331,700.00
02/11/21	MCMG TFR TO 000027000934	1,859.89
02/12/21	MCMG TFR TO 000027000934	139,019.92

DAILY BALANCE SUMMARY

Beginning Ledger Balance on 01/29/21 was 606,230.17

Date	Balance	Date	Balance	Date	Balance
02/08/21	629,556.01	02/11/21	295,996.12	02/24/21	166,974.20
02/09/21	297,856.01	02/12/21	156,976.20	02/26/21	167,030.57

Continued

02/178/1



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FINANCIAL SERVICES STATEMENT

Statement Date: **02/26/2021** Enclosures: **(0)** Account No.: **24001109** Page: **2**

This Statement Cycle Reflects 28 Days

**The Interest Earned And The Annual Percentage Yield Earned
Are Based On The Period 01/30/2021 Through 02/26/2021**

Direct Inquiries About Electronic Entries To:
Phone: (208) 665 - 5999



End Statement

02/178/2E

03/08/2021 02:08 PM

User: srudy

DB: Hayden

BANK RECONCILIATION FOR CITY OF HAYDEN

Bank 302 (HURA SAVINGS)

FROM 02/01/2021 TO 02/28/2021

Reconciliation Record ID: 440

Page 1/1

Beginning GL Balance:

606,230.17

Less: Journal Entries/Other

(439,199.60)

Ending GL Balance:

167,030.57

Ending Bank Balance:

167,030.57

Add: Deposits in Transit

0.00

Less: Outstanding Checks

Total - 0 Outstanding Checks:

Adjusted Bank Balance

167,030.57

Unreconciled Difference:

0.00

REVIEWED BY: _____

DATE: _____

03/08/2021 02:03 PM

User: srudy

DB: Hayden

GL ACTIVITY REPORT FOR CITY OF HAYDEN
FROM 300-103-11313 TO 300-103-11313
TRANSACTIONS FROM 02/01/2021 TO 02/28/2021

Page:

1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 300 HAYDEN URBAN RENEWAL AGENCY							
02/01/2021			300-103-11313 HURA BANKCDA SAVINGS #1109		BEG. BALANCE		606,230.17
02/28/2021	GJ	JE	HURA RECORD MONTHLY BANK ACTIVITY	961	33,323.84		639,554.01
02/28/2021	GJ	JE	HURA RECORD MONTHLY BANK ACTIVITY	961		472,579.81	166,974.20
02/28/2021	GJ	JE	HURA RECORD MONTHLY BANK ACTIVITY	961	56.37		167,030.57
02/28/2021			300-103-11313	END BALANCE	33,380.21	472,579.81	167,030.57
TOTAL FOR FUND 300 HAYDEN URBAN RENEWAL AGENCY					33,380.21	472,579.81	167,030.57
GRAND TOTALS:					33,380.21	472,579.81	167,030.57



OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

LGIP Monthly Statement

Hayden Urban Renewal Agency

Sandee Rudy
8930 N. Government Way
Hayden, Idaho 83835

Statement Period

2/1/2021 through 2/28/2021

Summary

Beginning Balance	\$3,553,983.48	Fund Number	3354
Contributions	\$332,585.54	Distribution Yield	0.2251 %
Withdrawals	\$0.00	February Accrued Interest	\$654.84
Ending Balance	\$3,886,569.02	Average Daily Balance	\$3,791,797.59

Detail

Date	Activity	Status	Type	Amount	Balance
02/01/2021	Beginning Balance				\$3,553,983.48
02/01/2021	Contribution	Processed	January Reinvestment	\$885.54	\$3,554,869.02
02/09/2021	Contribution	Processed	ACH	\$331,700.00	\$3,886,569.02
02/28/2021	Ending Balance				\$3,886,569.02

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.

03/09/2021 11:27 AM
User: srudy
DB: Hayden

BANK RECONCILIATION FOR CITY OF HAYDEN
Bank 303 (HURA LGIP)
FROM 02/01/2021 TO 02/28/2021
Reconciliation Record ID: 441

Page 1/1

Beginning GL Balance:	3,553,983.48
Add: Journal Entries/Other	<u>332,585.54</u>

Ending GL Balance:	3,886,569.02
--------------------	--------------

Ending Bank Balance:	3,886,569.02
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Add: Deposits in Transit	0.00
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Less: Outstanding Checks	
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Total - 0 Outstanding Checks:

Adjusted Bank Balance	3,886,569.02
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Unreconciled Difference:	0.00
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REVIEWED BY: _____

DATE: _____

03/09/2021 11:28 AM
User: srody
DB: Hayden

GL ACTIVITY REPORT FOR CITY OF HAYDEN
FROM 300-103-11328 TO 300-103-11328
TRANSACTIONS FROM 02/01/2021 TO 02/28/2021

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 300 HAYDEN URBAN RENEWAL AGENCY							
02/01/2021			300-103-11328 HURA LGIP #3354		BEG. BALANCE		3,553,983.48
02/01/2021	GJ	JE	HURA RECORD LGIP INTEREST	918	885.54		3,554,869.02
02/08/2021	GJ	JE	HURA MOVE CASH BANKCDA-LGIP	907	331,700.00		3,886,569.02
02/28/2021			300-103-11328	END BALANCE	332,585.54	0.00	3,886,569.02
TOTAL FOR FUND 300 HAYDEN URBAN RENEWAL AGENCY					332,585.54		3,886,569.02
GRAND TOTALS:					332,585.54		3,886,569.02

PERIOD ENDING 02/28/2021

HURA TRIAL BALANCE

GL NUMBER		DESCRIPTION	END BALANCE 02/28/2021 NORMAL (ABNORMAL)
Fund 300 - HAYDEN URBAN RENEWAL AGENCY			
Assets			
300-102-11312	HURA BANKCDA CHECKING #0934	5,000.00	
300-103-11313	HURA BANKCDA SAVINGS #1109	167,030.57	
300-103-11316	LGIP FMV ADJUSTMENTS (AUDIT)	13,609.00	
300-103-11328	HURA LGIP #3354	3,886,569.02	
300-105-11500	HURA PROPERTY TAXES RECEIVABLE	29,526.00	
300-115-11502	HURA OTHER ACCTS RECEIVABLE	0.00	
300-115-11513	HURA RECEIVABLE FROM CITY OF HAYDEN	0.00	
300-130-11401	DUE FROM OTHER FUNDS	0.00	
300-150-11591	HURA ICRMP PREPAID LIABILITY INS	0.00	
300-150-11594	HURA DEPOSIT ON PROPERTY AQUISITION	0.00	
300-160-11601	LAND	1,010,120.07	
TOTAL ASSETS			5,111,854.66
Liabilities			
300-200-21402	HURA PAYABLE TO CITY OF HAYDEN	6,009.81	
300-200-21403	HURA DEFERRED PROPERTY TAXES	6,997.00	
300-200-21404	HURA INB NOTE	0.00	
300-200-21405	HURA DEPOSIT ON SALE OF LAND	0.00	
300-202-21101	HURA ACCOUNTS PAYABLE	0.00	
300-250-24999	SUSPENSE	0.00	
TOTAL LIABILITIES			13,006.81
Fund Equity			
300-250-24100	FUND BALANCE RESTRICTED	4,205,008.27	
300-250-24104	HURA FUND BALANCE ASSIGNED ARTS	44,816.00	
TOTAL FUND EQUITY			4,249,824.27
Revenues			
300-212-49550	HURA FUND BALANCE CARRYOVER	0.00	
300-311-41110	PROPERTY TAXES CURRENT	572,656.83	
300-311-41111	PROPERTY TAXES DELINQUENT	1,430.19	
300-311-41112	PROPERTY TAXES PENALTIES & INTEREST	2,857.46	
300-311-41113	PERSONAL PTAX EXEMPTION REPL	0.00	
300-361-46111	INTEREST REVENUES	7,462.73	
300-390-47006	PROCEEDS FROM SALE OF LAND	522,854.73	
300-390-47008	HURA PUBLIC PARKING LOT LEASE	0.00	
300-390-47009	HURA 58 E ORCHARD RENTAL	6,300.00	
300-390-47010	HURA REIMBURSEMENTS FROM CITY OF HAYDI	9,998.00	
TOTAL REVENUES			1,123,559.94
Expenditures			
300-241-53101	AUDIT	2,500.00	
300-241-53102	LEGAL/PROFESSIONAL SERVICES	25.00	
300-241-54100	HURA UTILITIES	651.63	
300-241-55201	ICRMP INSURANCE PREMIUM	1,573.00	
300-241-55301	REAL PROPERTY ASSESSMENTS	1,661.52	
300-241-55401	ADVERTISING, PUBLISHING, RECORDING	5.00	
300-241-55701	DUES, MEMBERSHIPS & SUBSCRIPTIONS	1,500.00	
300-241-55801	TRAVEL, MEETINGS, TRAINING	0.00	
300-241-56101	OFFICE SUPPLIES	5.50	
300-248-53203	STUDY/PROJECT PROFESSIONAL SERVICES	0.00	
300-248-53204	HURA CITY STAFF SUPPORT	10,123.63	
300-248-54346	PROPERTY MGMT FEES - 58 E ORCHARD AVE	504.00	
300-899-58004	HURA ARTS	0.00	
300-899-59901	HURA INFRASTRUCTURE PROJECTS	0.00	
300-899-59902	PROPERTY ACQUISITION	0.00	
300-899-59905	HURA PROP IMPR 9627/9667 N GOVT	0.00	
300-899-59906	HURA PROP IMPR 47 W HAYDEN AVE	0.00	
300-899-59907	HURA HAYDEN AVE/FINAL DSGN & CONST	231,720.94	
300-899-59908	HURA H-6 BASIN PROMISSORY NOTE	0.00	
300-899-59909	HURA PROP IMPR 58 E ORCHARD AVE	749.97	
300-899-59910	HURA GOVT WAY/MILES INTERSECTION IMPR	22,307.70	
300-900-59550	HURA FUND BALANCE CARRYFORWARD	0.00	
TOTAL EXPENDITURES			273,327.89

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TRIAL BALANCE REPORT FOR CITY OF HAYDEN

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PERIOD ENDING 02/28/2021

HURA TRIAL BALANCE

		END BALANCE
		02/28/2021
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)
<hr/>		
Fund 300 - HAYDEN URBAN RENEWAL AGENCY		
<hr/>		
Total Fund 300 - HAYDEN URBAN RENEWAL AGENCY		
TOTAL ASSETS		5,111,854.66
BEG. FUND BALANCE - 2019-20		4,249,824.27
+ NET OF REVENUES/EXPENDITURES - 2019-20		(1,208.47)
+ NET OF REVENUES & EXPENDITURES		850,232.05
= ENDING FUND BALANCE		5,098,847.85
+ LIABILITIES		13,006.81
<hr/>		
= TOTAL LIABILITIES AND FUND BALANCE		5,111,854.66

PERIOD ENDING 02/28/2021

HURA REVENUE & EXPENSE REPORT

GL NUMBER	DESCRIPTION	YTD BALANCE	2020-21		AVAILABLE	% BDGT USED
		02/28/2021	AMENDED	BUDGET	BALANCE	
Fund 300 - HAYDEN URBAN RENEWAL AGENCY						
Revenues						
Dept 212 - FUND BALANCE CARRYOVER						
300-212-49550	HURA FUND BALANCE CARRYOVER	0.00	2,699,458.00	2,699,458.00	0.00	
Total Dept 212 - FUND BALANCE CARRYOVER		0.00	2,699,458.00	2,699,458.00	0.00	
Dept 311 - REAL PROPERTY TAXES						
300-311-41110	PROPERTY TAXES CURRENT	572,656.83	840,000.00	267,343.17	68.17	
300-311-41111	PROPERTY TAXES DELINQUENT	1,430.19	0.00	(1,430.19)	100.00	
300-311-41112	PROPERTY TAXES PENALTIES & INTEREST	2,857.46	0.00	(2,857.46)	100.00	
300-311-41113	PERSONAL PTAX EXEMPTION REPL	0.00	0.00	0.00	0.00	
Total Dept 311 - REAL PROPERTY TAXES		576,944.48	840,000.00	263,055.52	68.68	
Dept 361 - INTEREST REVENUES						
300-361-46111	INTEREST REVENUES	7,462.73	25,000.00	17,537.27	29.85	
Total Dept 361 - INTEREST REVENUES		7,462.73	25,000.00	17,537.27	29.85	
Dept 390 - OTHER FINANCING SOURCES						
300-390-47006	PROCEEDS FROM SALE OF LAND	522,854.73	530,000.00	7,145.27	98.65	
300-390-47008	HURA PUBLIC PARKING LOT LEASE	0.00	100.00	100.00	0.00	
300-390-47009	HURA 58 E ORCHARD RENTAL	6,300.00	12,000.00	5,700.00	52.50	
300-390-47010	HURA REIMBURSEMENTS FROM CITY OF HAYDEN	9,998.00	0.00	(9,998.00)	100.00	
Total Dept 390 - OTHER FINANCING SOURCES		539,152.73	542,100.00	2,947.27	99.46	
TOTAL REVENUES		1,123,559.94	4,106,558.00	2,982,998.06	27.36	
Expenditures						
Dept 241 - OPERATING & ADMINISTRATIVE						
300-241-53101	AUDIT	2,500.00	4,150.00	1,650.00	60.24	
300-241-53102	LEGAL/PROFESSIONAL SERVICES	25.00	7,000.00	6,975.00	0.36	
300-241-54100	HURA UTILITIES	651.63	1,650.00	998.37	39.49	
300-241-55201	ICRMP INSURANCE PREMIUM	1,573.00	1,550.00	(23.00)	101.48	
300-241-55301	REAL PROPERTY ASSESSMENTS	1,661.52	3,500.00	1,838.48	47.47	
300-241-55401	ADVERTISING, PUBLISHING, RECORDING	5.00	300.00	295.00	1.67	
300-241-55701	DUES, MEMBERSHIPS & SUBSCRIPTIONS	1,500.00	3,000.00	1,500.00	50.00	
300-241-55801	TRAVEL, MEETINGS, TRAINING	0.00	5,000.00	5,000.00	0.00	
300-241-56101	OFFICE SUPPLIES	5.50	200.00	194.50	2.75	
Total Dept 241 - OPERATING & ADMINISTRATIVE		7,921.65	26,350.00	18,428.35	30.06	
Dept 248 - PROFESSIONAL SERVICES						
300-248-53203	STUDY/PROJECT PROFESSIONAL SERVICES	0.00	5,000.00	5,000.00	0.00	
300-248-53204	HURA CITY STAFF SUPPORT	10,123.63	30,000.00	19,876.37	33.75	
300-248-54346	PROPERTY MGMT FEES - 58 E ORCHARD AVE	504.00	1,200.00	696.00	42.00	
Total Dept 248 - PROFESSIONAL SERVICES		10,627.63	36,200.00	25,572.37	29.36	
Dept 899 - CAPITAL PURCHASES/PROJECTS						
300-899-58004	HURA ARTS	0.00	20,000.00	20,000.00	0.00	
300-899-59901	HURA INFRASTRUCTURE PROJECTS	0.00	360,000.00	360,000.00	0.00	
300-899-59902	PROPERTY ACQUISITION	0.00	650,000.00	650,000.00	0.00	
300-899-59905	HURA PROP IMPR 9627/9667 N GOVT	0.00	200.00	200.00	0.00	
300-899-59906	HURA PROP IMPR 47 W HAYDEN AVE	0.00	200.00	200.00	0.00	
300-899-59907	HURA HAYDEN AVE/FINAL DSGN & CONST	231,720.94	179,000.00	(52,720.94)	129.45	
300-899-59908	HURA H-6 BASIN PROMISSORY NOTE	0.00	69,000.00	69,000.00	0.00	
300-899-59909	HURA PROP IMPR 58 E ORCHARD AVE	749.97	2,000.00	1,250.03	37.50	
300-899-59910	HURA GOVT WAY/MILES INTERSECTION IMPROV	22,307.70	0.00	(22,307.70)	100.00	
Total Dept 899 - CAPITAL PURCHASES/PROJECTS		254,778.61	1,280,400.00	1,025,621.39	19.90	
Dept 900 - FUND BALANCE CARRYFORWARD						
300-900-59550	HURA FUND BALANCE CARRYFORWARD	0.00	2,763,608.00	2,763,608.00	0.00	
Total Dept 900 - FUND BALANCE CARRYFORWARD		0.00	2,763,608.00	2,763,608.00	0.00	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF HAYDEN

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PERIOD ENDING 02/28/2021

HURA REVENUE & EXPENSE REPORT

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2021		2020-21 AMENDED BUDGET		AVAILABLE BALANCE		% BDGT USED		
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)			
Fund 300 - HAYDEN URBAN RENEWAL AGENCY										
Expenditures										
TOTAL EXPENDITURES		273,327.89		4,106,558.00		3,833,230.11		6.66		
Fund 300 - HAYDEN URBAN RENEWAL AGENCY:										
TOTAL REVENUES		1,123,559.94		4,106,558.00		2,982,998.06		27.36		
TOTAL EXPENDITURES		273,327.89		4,106,558.00		3,833,230.11		6.66		
NET OF REVENUES & EXPENDITURES		850,232.05		0.00		(850,232.05)		100.00		

FY-PER-MOYEAR	BANK # 301		BANK # 302		BANK # 303			TOTAL CASH IN BANK
	bankcda	bankcda	First Interstate	Umpqua	IIB	LGIP	SUSPENSE	
	#0934	#1109	#2503	#7550	#9979	#3354		
	300-102-11312	300-102-11304				300-103-11328	where is it?	
2021-Per05-Feb2021	\$5,000.00	\$167,030.57	\$0.00	\$0.00	\$0.00	\$3,887,223.86	\$0.00	\$4,059,254.43
2021-Per04-Jan2021	\$5,000.00	\$606,230.17	\$0.00	\$0.00	\$0.00	\$3,554,869.02	\$0.00	\$4,166,099.19
2021-Per03-Dec2020	\$5,000.00	\$146,759.95	\$0.00	\$0.00	\$0.00	\$3,553,983.48	\$0.00	\$3,705,743.43
2021-Per02-Nov2020	\$5,000.00	\$147,625.56	\$0.00	\$0.00	\$0.00	\$3,586,448.11	\$0.00	\$3,739,073.67
2021-Per01-Oct2020	\$5,000.00	\$635,744.78	\$0.00	\$0.00	\$0.00	\$3,492,872.86	\$0.00	\$4,133,617.64
2020-Per12-Sep2020	\$5,000.00	\$147,035.82	\$0.00	\$0.00	\$0.00	\$3,491,206.22	\$0.00	\$3,643,242.04
2020-Per11-Aug2020	\$5,000.00	\$145,061.80	\$0.00	\$0.00	\$0.00	\$3,663,007.43	\$0.00	\$3,813,069.23
2020-Per10-Jul2020	\$5,000.00	\$415,015.20	\$0.00	\$0.00	\$0.00	\$3,573,786.77	\$0.00	\$3,993,801.97
2020-Per09-Jun2020	\$5,000.00	\$159,261.96	\$0.00	\$0.00	\$0.00	\$3,571,184.52	\$0.00	\$3,735,446.48
2020-Per08-May2020	\$5,000.00	\$146,631.86	\$0.00	\$0.00	\$0.00	\$3,567,954.99	\$0.00	\$3,719,586.85
2020-Per07-Apr2020	\$5,000.00	\$142,194.96	\$0.00	\$0.00	\$0.00	\$3,564,031.31	\$0.00	\$3,711,226.27
2020-Per06-Mar2020	\$5,000.00	\$145,038.08	\$0.00	\$0.00	\$0.00	\$3,559,641.29	\$0.00	\$3,709,679.37
2020-Per05-Feb2020	\$5,000.00	\$145,138.21	\$0.00	\$0.00	\$0.00	\$3,567,462.24	\$0.00	\$3,717,600.45
2020-Per04-Jan2020	\$5,000.00	\$583,107.88	\$0.00	\$0.00	\$0.00	\$3,117,242.43	\$0.00	\$3,705,350.31
2020-Per03-Dec2019	\$5,000.00	\$136,273.12	\$0.00	\$0.00	\$0.00	\$3,112,220.60	\$0.00	\$3,253,493.72
2020-Per02-Nov2019	\$5,000.00	\$141,862.96	\$0.00	\$0.00	\$0.00	\$3,106,886.91	\$0.00	\$3,253,749.87
2020-Per01-Oct2019	\$5,000.00	\$148,076.83	\$0.00	\$0.00	\$0.00	\$3,101,548.17	\$0.00	\$3,254,625.00
2019-Per12-Sep2019	\$5,000.00	\$146,532.85	\$0.00	\$0.00	\$0.00	\$3,095,819.21	\$0.00	\$3,247,352.06
2019-Per11-Aug2019	\$5,000.00	\$155,029.01	\$0.00	\$0.00	\$0.00	\$3,080,379.94	\$0.00	\$3,240,408.95
2019-Per10-Jul2019	\$5,000.00	\$403,580.12	\$0.00	\$0.00	\$0.00	\$2,854,676.69	\$0.00	\$3,263,256.81
2019-Per09-Jun2019	\$5,000.00	\$135,168.31	\$0.00	\$0.00	\$0.00	\$2,848,646.07	\$0.00	\$2,988,814.38
2019-Per08-May2019	\$5,000.00	\$122,021.61	\$0.00	\$0.00	\$0.00	\$2,842,668.82	\$0.00	\$2,969,690.43
2019-Per07-Apr2019	\$5,000.00	\$147,467.95	\$0.00	\$0.00	\$0.00	\$2,836,471.77	\$0.00	\$2,988,939.72
2019-Per06-Mar2019	\$5,000.00	\$139,663.22	\$0.00	\$0.00	\$0.00	\$2,830,486.62	\$0.00	\$2,975,149.84
2019-Per05-Feb2019	\$5,000.00	\$145,195.42	\$0.00	\$0.00	\$0.00	\$2,824,334.46	\$0.00	\$2,974,529.88
2019-Per04-Jan2019	\$5,000.00	\$567,651.01	\$150,213.10	\$0.00	\$150,130.97	\$2,089,271.99	\$0.00	\$2,962,267.07
2019-Per03-Dec2018	\$5,000.00	\$145,479.36	\$150,139.26	\$0.00	\$150,094.13	\$2,084,883.04	\$0.00	\$2,535,595.79
2019-Per02-Nov2018	\$5,000.00	\$158,451.59	\$150,081.90	\$0.00	\$150,063.30	\$2,067,067.01	\$0.00	\$2,530,663.80
2019-Per01-Oct2018	\$5,000.00	\$145,070.20	\$150,041.20	\$0.00	\$150,037.57	\$2,063,231.30	\$0.00	\$2,513,380.27
2018-Per12-Sep2018	\$5,000.00	\$148,116.69	\$150,022.09	\$0.00	\$241,968.56	\$1,965,565.55	\$0.00	\$2,510,672.89
2018-Per11-Aug2018	\$5,000.00	\$150,193.80	\$217,283.31	\$0.00	\$241,927.47	\$1,895,314.57	\$0.00	\$2,509,719.15
2018-Per10-Jul2018	\$5,000.00	\$833,613.55	\$217,255.63	\$0.00	\$241,889.03	\$1,245,382.65	\$0.00	\$2,543,140.86
2018-Per09-Jun2018	\$5,000.00	\$627,825.51	\$217,227.96	\$0.00	\$241,846.62	\$1,243,462.87	\$0.00	\$2,335,362.96
2018-Per08-May2018	\$5,000.00	\$611,730.12	\$217,201.18	\$0.00	\$241,807.93	\$1,241,594.43	\$0.00	\$2,317,333.66
2018-Per07-Apr2018	\$5,000.00	\$603,531.48	\$217,173.51	\$0.00	\$241,780.51	\$1,239,869.31	\$0.00	\$2,307,354.81
2018-Per06-Mar2018	\$5,000.00	\$615,844.54	\$217,146.74	\$0.00	\$241,752.10	\$1,238,215.80	\$0.00	\$2,317,959.18
2018-Per05-Feb2018	\$5,000.00	\$612,362.22	\$217,119.08	\$0.00	\$241,727.99	\$1,236,988.24	\$0.00	\$2,313,197.53
2018-Per04-Jan2018	\$5,000.00	\$574,976.41	\$217,094.10	\$241,527.23	\$241,702.16	\$994,295.61	\$0.00	\$2,274,595.51
2018-Per03-Dec2017	\$5,000.00	\$575,127.69	\$217,066.45	\$241,496.46	\$241,674.62	\$1,309,047.12	\$0.00	\$2,589,412.34
2018-Per02-Nov2017	\$5,000.00	\$214,325.38	\$217,038.80	\$241,465.70	\$241,648.80	\$1,341,579.42	\$0.00	\$2,261,058.10
2018-Per01-Oct2017	\$5,000.00	\$210,374.30	\$217,012.05	\$241,435.93	\$241,623.84	\$1,340,215.45	\$0.00	\$2,255,661.57
2017-Per12-Sep2017	\$5,000.00	\$218,605.23	\$216,984.41	\$241,405.18	\$241,596.30	\$1,338,928.18	\$0.00	\$2,262,519.30

Hayden Urban Renewal Agency
Project Expenditures by Fiscal Year
Through February 28, 2021

PROJECT	TOTAL	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Property purchase - public parking lot	408,161.99	408,161.99													
Downtown strategic plan	53,649.89	42,018.38	11,631.51												
City Hall façade remodel	213,360.20		3,360.20	210,000.00											
Gravel Cotton Club parking lot	2,627.01		2,627.01												
Govt Way reimbursement agreement	531,158.25		531,158.25												
Public art - bike rack City Hall	11,906.00				11,478.00	428.00									
HURA 2004-1 LID Participation	36,500.00				36,500.00										
Govt Way banners	8,777.34						8,777.34								
City Hall art display cases	3,110.00						3,110.00								
Property purchase - Capone's corner	130,592.14							130,592.14							
Property improvements - public parking lot	266,105.53							23,050.00	243,055.53						
CBD / Development Standards	83,295.00								71,901.50	11,393.50					
Public art - Epiphany at library	93,096.86								58,233.46	34,457.95			405.45		
Public art - Dusk and Dawn	66,392.52								19,500.00	33,892.52	\$13,000.00				
Property purchase - carwash/barbershop	360,017.08								360,017.08						
Property purchase - 47 W Hayden	257,102.99								257,102.99						
Property purchase - 58 E Orchard	353,208.36										5,000.00	348,208.36			
Property improvements - 9627/9667 N Govt	62,315.53								38,415.81	9,719.19	353.96	13,826.57			
Property improvements - 47 W Hayden	29,680.41								1,981.88	27,661.32	37.21				
Property improvements - 58 E Orchard	749.97														749.97
Hayden Ave/Final Dsgn & Const	1,084,221.31									49,025.00	\$21,150.00	\$8,310.00	\$5,215.00	768,800.37	231,720.94
H-6 Basin Promissory Note	224,877.59										\$34,782.48	\$61,803.37	\$67,030.08	61,261.66	
Property improvements - 58 E Orchard	7,641.47											\$2,550.00	\$1,280.47	3,811.00	
TOTALS	4,288,547.44	450,180.37	548,776.97	210,000.00	47,978.00	428.00	11,887.34	153,642.14	1,050,208.25	166,149.48	74,323.65	434,698.30	73,931.00	833,873.03	232,470.91

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INVOICE REGISTER REPORT FOR CITY OF HAYDEN
 EXP CHECK RUN DATES 04/01/2021 - 04/30/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: 301

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 0139 - ANDERSON BROTHERS CPA'S:							
4073 36288	ANDERSON BROTHERS CPA'S HURA PROGRESS BILLING FOR FY2020 300-241-53101 AUDIT	02/28/2021 srudy	04/12/2021	1,900.00	1,900.00	Open	N 04/12/2021
	Total for vendor 0139 - ANDERSON BROTHERS CPA'S:			<u>1,900.00</u>	<u>1,900.00</u>		
Vendor 0185 - BREDESON LAW GROUP:							
957 36501	BREDESON LAW GROUP LEGAL SERVICES 3/15/2021 REVIEW 300-241-53102 LEGAL/PROFESSIONAL SERVICES	04/07/2021 srudy	04/12/2021	200.00	200.00	Open	N 04/12/2021
	Total for vendor 0185 - BREDESON LAW GROUP:			<u>200.00</u>	<u>200.00</u>		
Vendor 0022 - CD'A PRESS:							
I00444385-03172021 36376	CD'A PRESS HURA ANNUAL REPORT 2020 300-241-55401 ADVERTISING, PUBLISHING, RECORDING	03/17/2021 srudy	04/12/2021	24.42	24.42	Open	N 04/12/2021
	Total for vendor 0022 - CD'A PRESS:			<u>24.42</u>	<u>24.42</u>		
Vendor 0028 - CITY OF HAYDEN:							
0140633 36312	CITY OF HAYDEN REIMBURSE CITY FOR GOV'T WAY/MILES 300-200-21402 HURA PAYABLE TO CITY OF HAYDEN	03/09/2021 srudy	04/12/2021	3,900.00	3,900.00	Open	N 04/12/2021
000.101120.002 03/21 36340	CITY OF HAYDEN 58 E ORCHARD SEWER 300-241-54100 HURA UTILITIES	03/15/2021 srudy	04/12/2021	98.00	98.00	Open	N 04/12/2021
STAFF SUPPORT 03/21 36375	CITY OF HAYDEN HURA CITY STAFF SUPPORT MARCH 2021 300-200-21402 HURA PAYABLE TO CITY OF HAYDEN	03/31/2021 srudy	04/12/2021	1,885.41	1,885.41	Open	N 04/12/2021
	Total for vendor 0028 - CITY OF HAYDEN:			<u>1,885.41</u>	<u>5,883.41</u>		

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INVOICE REGISTER REPORT FOR CITY OF HAYDEN

EXP CHECK RUN DATES 04/01/2021 - 04/30/2021

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: 301

Page: 2/2

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

GL Distribution

# of Invoices:	6	# Due:	6	Totals:	8,007.83	8,007.83
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<hr/>	<hr/>
				8,007.83	8,007.83	

--- TOTALS BY GL DISTRIBUTION ---

300-200-21402	HURA PAYABLE TO CITY OF HAYDEN	5,785.41
300-241-53101	AUDIT	1,900.00
300-241-53102	LEGAL/PROFESSIONAL SERVICES	200.00
300-241-54100	HURA UTILITIES	98.00
300-241-55401	ADVERTISING, PUBLISHING, RECORDING	24.42

--- TOTALS BY FUND ---

300 - HAYDEN URBAN RENEWAL AGENCY	8,007.83	8,007.83
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--- TOTALS BY DEPT/ACTIVITY ---

200 - OTHER LIABILITIES	5,785.41	5,785.41
241 - OPERATING & ADMINISTRATIVE	2,222.42	2,222.42

PARTICIPATION AGREEMENT FOR FINANCING OF IMPROVEMENTS
Government Way Corridor Study

This Agreement, entered into between the Hayden Urban Renewal Agency (the "Agency") and the City of Hayden (the "City") relating to the financing and development of certain public improvements to the Government Way Corridor (the "Project"). The City and the Agency are each referred to herein as a "Party" and collectively as the "Parties."

WHEREAS, Agency is an independent public body corporate and politic, authorized under the authority of the Idaho Urban Renewal Law of 1965, as amended, Title 50, Chapter 20 of the Idaho Code, as amended (the "Law") and the Local Economic Development Act, Title 50, Chapter 29, as amended (the "Act") as a duly created and existing urban renewal agency for City; and

WHEREAS, City is a municipal corporation duly organized existing and operating under the laws and Constitution of the State of Idaho (the "State"); and

WHEREAS, the City Council, after notice duly published, conducted a public hearing on the Hayden Urban Renewal Capital Development Plan (the "Plan");

WHEREAS, following said public hearing the City Council adopted its Ordinance 406, on December 13, 2005, approving the Plan;

WHEREAS, pursuant to the Act, the Law and Plan, the Agency is authorized to carry out the purposes and various projects under the Plan and to enter into and carry out contracts or agreements in connection therewith, including but not limited to, the installation, construction, or reconstruction of streets in the Plan area to eliminate and prevent the spread of deterioration and deterioration and promote redevelopment that is consistent with the goals of the Plan;

WHEREAS, Agency has found that the Project will eliminate and prevent the spread of deterioration and promote redevelopment that is consistent with the goals of the Plan;

WHEREAS, City owns or controls certain real property more commonly known as Government Way, located in Hayden, Idaho, and as part of this Agreement may acquire additional property (the "Project Site") and has undertaken planning efforts necessary to develop the Project;

WHEREAS, City has engaged Iteris as its design professional for the Project and has done so in compliance with Idaho Code§ 67-2320;

WHEREAS, attached hereto as Attachment 'A' is the Scope of Services ("Scope of Services") from the Agreement for Consultant Services between City and Iteris concerning the Project; and

WHEREAS, Agency agreed, in accordance with its Plan, and for the benefit of City and Agency, to contribute certain funds of Agency for the purpose of financing the Project;

NOW THEREFORE, it is agreed as follows:

1. **Effective Date.** The effective date of this Agreement shall be the date when this Agreement has been signed by City and Agency (last date signed) and shall continue until the completion of all obligations of each Party.

2. **Financing of Project.** Agency and City have agreed to share the costs incurred for the engineering and related costs for the study of the Project (collectively, the "Project Costs") as follows:

(a) City Financial Responsibilities. The City will be the contracting agency for the Iteris study described below. If the City has financial responsibilities pertaining to the Project, those responsibilities will be detailed in an amendment.

(b) Agency Financial Responsibilities. Agency is financially responsible to reimburse the City for the following not-to-exceed expenses (the "Agency Contribution"):

i. Study and Conceptual Engineering. Costs incurred by City to Iteris for the corridor study detailed in the Scope of Services (Exhibit 'A') (including Iteris' expenses) - the lesser of the actual costs paid to Iteris or forty-four thousand nine hundred ten dollars (\$44,910.00).

(c) **Notice Required Prior to Overages or Change Orders.** City shall notify Agency if, due to unforeseen or other circumstances, City anticipates that costs for the design are expected to exceed the contract limit set for this Agreement. Agency will determine in its sole judgment if an amendment to the not-to-exceed limit is appropriate. The City does not need to obtain Agency approval to use the "management reserve fund", but will need approval to exceed the limit set in the contract for that fund.

(d) **Invoices.** City shall provide expense records to Agency with monthly invoices submitted to Agency for payment. Each invoice shall be in a format acceptable to Agency and shall specify charges as they relate to the tasks in the Scope of Services and percent complete of each task. Each invoice shall also specify current billing and previous payments, with a total of costs incurred and payments made to date. The City shall not seek reimbursement for City staff time.

3. **Payments by the Agency.**

(a) **Design Costs.** Provided that the City is in compliance with the terms and conditions of this Agreement, within thirty (30) days of an Iteris invoice being submitted to the City, which has been signed and approved by the City, the Agency will reimburse the amount requested to the City up to a maximum of the total Agency Contribution. A project status update shall accompany any reimbursement request.

4. **Antidiscrimination.** The City and Agency, for themselves and their successors and assigns, agrees that in the construction, design and installation of the Project provided for in this Agreement, they will not discriminate against any employee or applicant for employment because of age, race, handicap, color, creed, religion, sex, marital status, ancestry, or national origin.

5. **Insurance.** City shall, or through its consultant shall, at its sole cost, obtain and maintain in force for the duration of this Agreement insurance of the following types, with limits not less than those set forth below:

City shall purchase and maintain, for the benefit of City, insurance for protection from claims under the worker's compensation law of the state of Idaho arising from work performed by City (including City's agents and employees) on the Project; claims for damages because of bodily injury, including personal injury, sickness, disease, or death of any of City's employees; and claims

arising out of the performance of this Agreement and caused by negligent acts for which City is legally liable. The terms and limits of liability shall be determined solely by City, and nothing herein shall be construed as any waiver of any claim or defense by City or Agency premised upon any claim of sovereign immunity or arising from the Idaho Tort Claims Act.

City shall also purchase and maintain property damage insurance for any property damage to the Project or other property owned by City.

6. Damage and Destruction; Condemnation. In the event that the Project, or any part thereof, is damaged or destroyed, or title to the Project, or any part thereof, is taken by any governmental body other than the City or Agency through the exercise of the power of eminent domain, any condemnation award or insurance proceeds payable to or for the account of the City shall be used to rebuild, replace, repair or restore the Project to the extent of such damage, destruction or taking. In the event the City reasonably determines that such rebuilding, replacement, repair or restoration of the Project is impracticable or not feasible, such proceeds shall be used to reimburse the Agency for the Agency Contribution. In the event of a partial taking or partial destruction of the Project, the City shall first apply such condemnation award or insurance proceeds to repair or restore the remainder of the Project to the extent such Project has been destroyed, or to replace the portion of the Project taken in any partial condemnation, and shall apply any amount not so expended to reimburse the Agency for its proportionate share of the costs of the Project components funded with the Agency Contribution subject to such partial taking or partial damage or destruction.

7. Default. Neither Party shall be deemed to be in default of this Agreement except upon the expiration of forty-five (45) days from receipt of written notice of default from the other Party specifying the particulars in which such Party has failed to perform its obligations under this Agreement. Such Party may, prior to expiration of said 45-day period, rectify the particulars specified in said notice of default. In the event the Party does not rectify the default within 45 days of receipt of the notice of default, the nondefaulting Party may do the following:

(a) The nondefaulting Party may terminate this Agreement upon written notice to the defaulting Party and recover from the defaulting Party all direct damages incurred by the nondefaulting Party.

(b) The nondefaulting Party may seek specific performance of this Agreement and, in addition, recover all damages incurred by the nondefaulting Party. The Parties declare it to be their intent that this Agreement may be specifically enforced.

(c) In the event the City defaults under this Agreement, the Agency (the non-defaulting Party) shall have the right to seek reimbursement of any funds provided to the City pursuant to this Agreement.

(d) In the event the Agency defaults under this Agreement, the City (the non-defaulting Party) shall have the right to seek reimbursement of any funds or services provided to the Agency pursuant to this Agreement, plus any additional amount due to the City for work performed but not yet reimbursed.

8. Access to Reports. All Parties agree to provide all information regarding the Project to all other Parties upon reasonable request to the appropriate Authorized Representative as designated under Section 15.

9. Captions and Headings. The captions and headings in this Agreement are for reference only and shall not be deemed to define or limit the scope or intent of any of the terms, covenants, conditions, or agreements contained herein.

10. No Joint Venture or Partnership. The Agency and City agree that nothing contained in this Agreement or in any document executed in connection with this Agreement shall be construed as making the Agency and City a joint venture or partners.

11. Assignment. The rights, obligations and duties of the Agency and the City under this Agreement shall not be assigned or transferred, in whole or in part, without the prior written permission of the other Party.

12. Notice and Receipt.

(a) Notices. All notices given pursuant to this Agreement shall be in writing and shall be given by personal service, by United States mail, or by United States express mail or other established express delivery service (such as Federal Express), postage or delivery charge prepaid, return receipt requested, addressed to the appropriate Party at the address set forth below:

To Agency:
Hayden Urban Renewal Agency
c/o City of Hayden
Attn: John Young, Chairman
8930 North Government Way
Hayden, ID 83835
copy to Rob Wright

To City:
Abbi Sanchez
City Clerk
City of Hayden
8930 North Government Way
Hayden, ID 83835
copy to Alan Soderling

The person and address to which notices are to be given may be changed at any time by any Party upon written notice to the other Party. All notices given pursuant to this Agreement shall be deemed given upon receipt.

(b) Receipt. For the purpose of this Agreement, the term "receipt" shall mean the earlier of any of the following:

- (i) the date of delivery of the notice or other document to the address specified above as shown on the return receipt;
- (ii) the date of actual receipt of the notice or other document by the person or entity specified above; or
- (iii) in the case of refusal to accept delivery or inability to deliver the notice or other document, the earlier of:

- (a) the date of the attempted delivery or refusal to accept delivery,
- (b) the date of the postmark on the return receipt, or
- (c) the date of receipt of notice of refusal or notice of non-delivery by the sending Party.

13. Authorized Representative. The Agency hereby designates Rob Wright as its Authorized Representative. The City hereby designates Alan Soderling, City Public Works Director as its Authorized Representative.

14. Applicable Law/Attorney Fees. This Agreement shall be construed and enforced in accordance with the laws of the State of Idaho. Should any legal action be brought by either Party because of breach of this Agreement or to enforce any provision of this Agreement, the prevailing Party shall be entitled to reasonable attorney fees, court costs, and such other costs as may be found by the court.

15. Parties in Interest. Except as herein otherwise specifically provided, nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person, firm or corporation other than the City and the Agency any right, remedy, or claim under or by reason of this Agreement, this Agreement being intended to be for the sole and exclusive benefit of the City and the Agency.

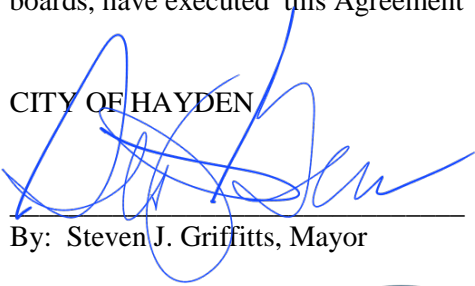
16. Severability. In case any one or more of the provisions of this Agreement shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this Agreement, this Agreement shall be construed and enforced as if such illegal or invalid provisions had not been contained herein or therein.

17. Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same Agreement.

18. Entire Agreement. This Agreement, along with any and all exhibits attached hereto and incorporated herein by reference, contains and integrates all of the terms and conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the Parties with respect to all or any part of the Project.

IN WITNESS WHEREOF, the parties hereto, through their respective governing boards, have executed this Agreement on the date first cited above.

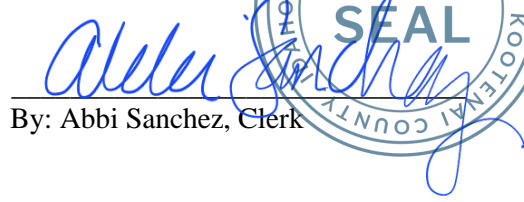
CITY OF HAYDEN


By: Steven J. Griffiths, Mayor

HAYDEN URBAN RENEWAL AGENCY

By: John Young, Chairman

ATTEST


By: Abbi Sanchez, Clerk



ATTEST

By: _____

Its: _____

BACKGROUND

The Central Business District within the City of Hayden centers around Government Way and extends roughly between Prairie Avenue and Miles Avenue, and often experiences extreme congestion in the mid-day and pm peak hours. The segment of roadway is primarily designed with a single thru lane in each direction and a center two-way left-turn lane, with two northbound lanes between Prairie Avenue and Centra Avenue and a few right-turn pockets where space allows.

The intersection of Government Way and Honeysuckle Avenue is one of the primary complaints from citizens and is known to operate at poor levels of service on weekdays and weekends. It was recently re-timed (July of 2020), but due to roadway geometry the intersection is still anticipated to operate at less-than-optimal conditions.

SCOPE OF WORK

Iteris has developed the following scope of work for the proposed corridor study.

TASK 1. PROJECT MANAGEMENT

This task would consist of project administrative functions, which generally include all administrative tasks required to initiate the project contract: establish the project accounting protocols, establish invoicing procedures, and perform regular financial tracking, reporting, and invoicing. Other administrative functions include monitoring staff effort on project tasks, directing staff effort on specific tasks, and project communications (e.g., emails, phone calls).

This task includes the assumption of a virtual kick-off meeting with Iteris and the City of Hayden.

TASK 2. DATA COLLECTION

The purpose of collecting existing data is to get a baseline understanding of current traffic and signal operations. Count collection will include seven (7) days of roadway segment average daily traffic (ADT) counts and two (2) days of intersection turning movement counts (TMCs). ADT data will be used to determine the 2-hour peak periods to collect TMCs for the weekday and weekend. TMCs will be collected during the same week as the ADT counts.

Figure 1 illustrates the roadway segments and intersections to be included in the study.

Subtask 3.1 - New Data Collection

Data collection will include a review of driveway access, multi-modal opportunities and use, and parking usage and availability. The driveway access and parking availability analysis will be completed by aerial review, and the parking usage will be completed by a site investigation.

TMCs will be collected for one weekday (Thursday) and one weekend day (Friday) at the following intersections:

- Government Way and Honeysuckle Avenue (signalized)
- Government Way and Orchard Avenue (unsignalized: two-way stop)
- Government Way and Hayden Avenue (signalized)

ADT Counts will be collected at the following three (3) locations:

- Government Way between Centa Avenue and Honeysuckle Avenue
- Government Way between Honeysuckle Avenue and Orchard Avenue
- Government Way between Orchard Avenue and Hayden Avenue

Subtask 3.2 – Existing Data Collection

Some data in the study area is available from existing sources, and will be used for this study, including the following:

- Signal timing will be collected at the existing signalized intersections of US-95 with Honeysuckle Avenue, US-95 with Hayden Avenue
 - To be obtained from ITD
- Signal timing at the intersection of Prairie Avenue with Government Way
 - To be obtained from either the City of Hayden or the City of Coeur d'Alene
- Information related to existing traffic on Commerce Drive will be estimated using obtained count data from *Subtask 3.1* and the City of Hayden's travel demand model.

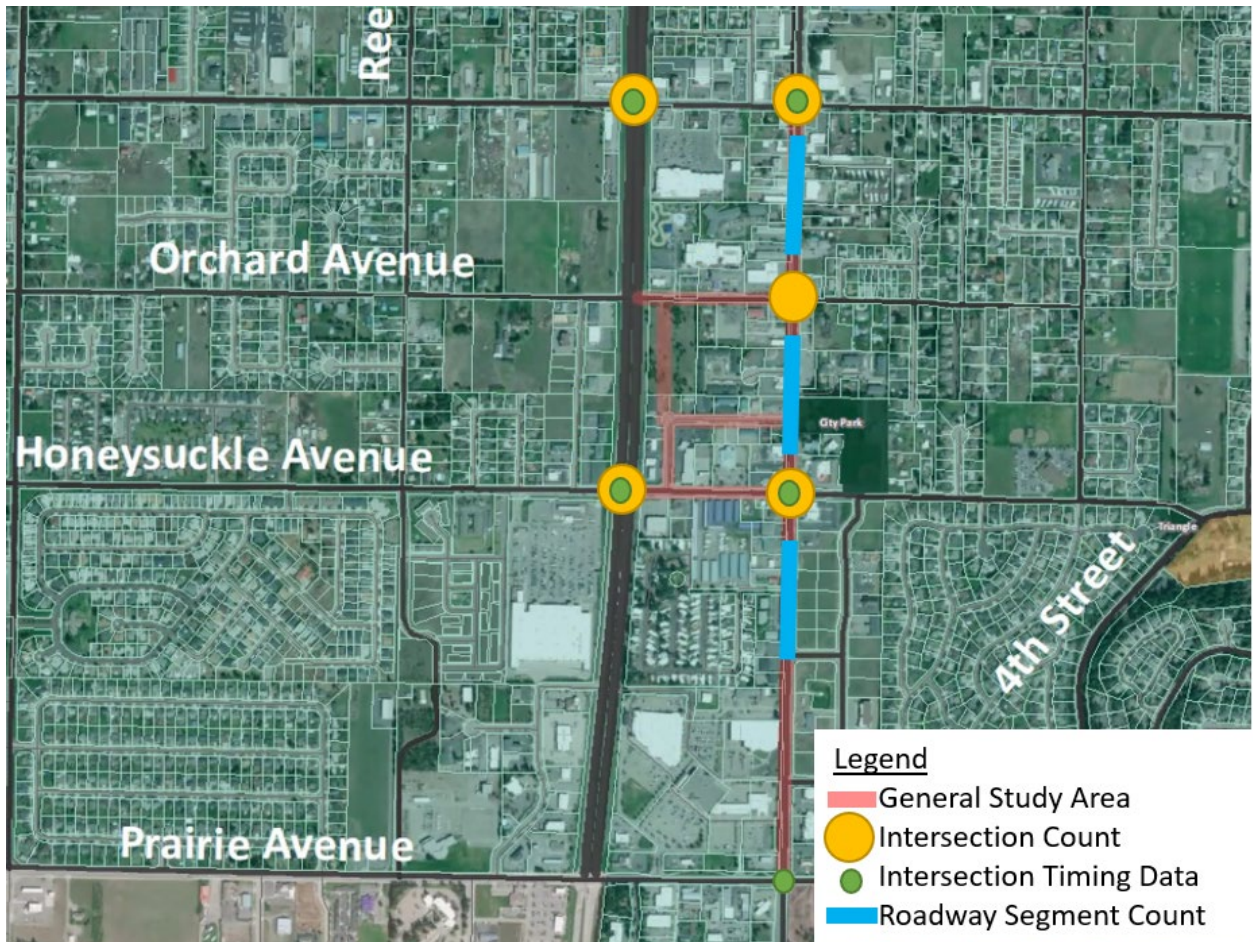
Assumptions

- Counts will be collected by Horrocks Engineers, as a subconsultant to Iteris

Deliverables

- Intersection turning movement AM, Mid-day, and PM peak period data summarized by time of day and vehicle type
- Roadway segment 24-hour count data summarized by time of day and vehicle type

Figure 1– Study Locations



TASK 3. CORRIDOR STUDY

The purpose of **Task 3** will be to determine transportation issues along the corridor and to document the issues and potential mitigation measures in the final documentation. This task will include an overall roadway segment evaluation under both existing and future conditions. Utilizing existing data collected in **Task 2**, Iteris will identify operational, safety, and livability transportation issues. All information used to complete the analysis in this task will be documented along with the analysis into a technical memorandum for City review. Revisions to the memorandum will be included in the final documentation in **Task 5**.

Subtask 3.1 – Existing Conditions Analysis

- Review transportation information from the City of Hayden’s 2040 Comprehensive Plan and the 2040 Transportation Strategic Plan.
- Evaluate existing Levels of Service (LOS) for the three study intersections.
- Review the collision history along the corridor to identify potential locations for susceptible to correction through geometric modifications and/or signal timing.
- Review circulation patterns, the completed traffic signal warrant analysis from the 2040 Transportation Strategic Plan and provide recommendations for additional traffic signals or other traffic control devices at the unsignalized intersection at Government Way and Orchard Avenue.
- Identify deficiencies in pedestrian connectivity and safety.
- Evaluate existing signage, sidewalks, and crosswalks to ensure compatibility with complete streets
- Review current ADA accessibility data and amenities along the project corridor and summarize recommendations.
- Review bike usage for existing conditions to determine needed improvements. This will be a qualitative evaluation.
- Review existing pedestrian crossing times and bicycle detection at intersections.
- Prepare a summary of the existing traffic signal system, including hardware, software, signal timing plans, pedestrian crossing times, bicycle detection, and pros/cons of coordinated traffic signals for the Government Way Corridor between Prairie Avenue and Hayden Avenue.
- Prepare an opportunities and constraints figures for the corridor.

Subtask 3.2 – Future Conditions Analysis

- Determine future traffic volumes using a combination of existing count data from Task 2 and growth forecasts using the City of Hayden travel demand model.
- Evaluate future Levels of Service (LOS) for the three study intersections.

Subtask 3.3 – Orchard Avenue

An additional review of operations on Commerce Drive will be completed, including a modeled scenario of the extension of Commerce Drive between Honeysuckle Avenue and Orchard Avenue. This purpose of this extension is to provide access to properties along US-95, in accordance with the City of Hayden’s recently accepted Access and Mobility Policy from the 2040 Transportation Strategic Plan. N. Commerce Drive is located parallel to US-95 prior to turning East and connecting to Government Way. The segment of N. Commerce Drive could be extended north to connect to Orchard Avenue, serving as a Frontage Road to US-95.

In this subtask, Iteris will do the following:

- Complete model runs for 2018, 2030, and 2040 with the Commerce Drive Frontage Road in-place
- Compare the “without” and “with” conditions model runs
- Evaluate existing Levels of Service (LOS) for the three study intersections for the “with” project conditions
- Evaluate future Levels of Service (LOS) for the three study intersections for the “with” project conditions

Subtask 3.4 – Coordination with US-95 Operations

The purpose of this task is to include the timing operations along US-95 into the analysis for this study to make sure that improvements made along Government Way do not interfere with the operations on US-95. The primary concern is the interaction of eastbound approach vehicles to the signalized intersections of Hayden Avenue and Honeysuckle Avenue. Iteris will review the obtained data and include that into the recommendations of this study. This will be documented in the analysis memorandum deliverable.

Deliverables

- Government Way Corridor (Honeysuckle Avenue to Hayden Avenue) Transportation Issues and Analysis Memorandum

TASK 4. HONEYSUCKLE INTERSECTION ALTERNATIVES

While various issues may be identified in **Task 3**, it is known that the intersection of Government Way and Honeysuckle Avenue is the primary geometric concern along the corridor. Upon completion of **Task 3**, Iteris will coordinate with the City of Hayden to discuss the alternatives for development at the intersection of Government Way and Honeysuckle Avenue. It is understood that two alternatives will be developed, including:

- A roundabout
- Widening of the southbound approach to include a right-turn lane

Alternatives will be analyzed to document existing and proposed operational analysis that effectively reduce congestion, reduce collisions, and improve safety and community livability. Alternatives will include methods to create a more livable environment and enhance the corridor characteristics by improving multi-modal function, bicycle and pedestrian facilities, traffic calming measures, and community aesthetics while maintaining the character of the City.

Assumptions

- Alternatives will be presented as conceptual alternatives for design, and not a fully scoped design

Deliverables

- Draft conceptual design configurations for up to three alternatives at the intersection of Government Way and Honeysuckle Avenue

TASK 6. DOCUMENTATION

Iteris will combine the information and documentation from the data collection, corridor study, and alternatives analysis into a single report. This report will include all revisions to the memorandum from **Task 3** and the conceptual alternatives review from **Task 4**. The goal of this task is to provide the City of Hayden with enough information to make a logical decision for making improvements on the Government Way Corridor between Honeysuckle Avenue and Hayden Avenue, with particular attention to the intersection of Government Way and Honeysuckle Avenue.

Deliverables

- Draft and Final Government Way Corridor (Honeysuckle Avenue to Hayden Avenue) Transportation Issues, Analysis, and Alternatives Report

SCHEDULE

Iteris will commence work within one (1) week of receipt of an email Notice-to-Proceed (NTP). The schedule for completion will be dependent on the count data collection as a part of **Task 2**. It is anticipated that the study will be completed within two months of obtaining count data, or a total of three (3) months timeframe.

FEE PROPOSAL

Iteris' time and materials cost estimate for this project is not to exceed **\$44,910** as detailed in **Table 2**. The subconsultant, Horrocks, lump sum cost estimate for this project is not to exceed \$7,500 as summarized in **Table 2** and will provide new count data ADT and TMC collection as well as rough-order-of-magnitude costs for the construction and right-of-way associated with **Task 4**.

Table 2 – Iteris' Cost Estimate

TASK		Project Manager Jennifer Emerson-Martin, PE	Engineer Charles Askar, EIT, IMSA	Planner Jin Eo	TOTAL HOURS	TOTAL COST
	Staff Rates	\$220	\$160	\$110		
Task 1	Project Management	6	0	0	6	\$ 1,320
Task 2	Data Collection	2	8	8	18	\$ 2,600
Task 3	Corridor Study	40	40	60	140	\$ 21,800
Task 4	Honeysuckle Intersection Alternatives	8	25	25	58	\$ 8,510
Task 5	Documentation	12	0	4	16	\$ 3,080
SUB-TOTAL		68	73	97	238	\$37,310
ODC's – Horrocks Engineers		Count Data Collection			\$5,500	
		ROW & Construction Cost Estimate			\$2,000	
Iteris' Mileage (Assume 2 on-site visits)					\$100	
TOTAL					\$44,910	

PROJECT TEAM BIOS

JENNIFER EMERSON-MARTIN, PE

Role on Project

Project Manager

Education and Registrations

BS, Civil Engineering
PE, ID #18578
PE, AK #11998
PE, WA #54719
PE, NE #E17065
PE, TX #128405



Ms. Emerson-Martin serves as a Senior Engineer for Iteris' Mobility Services Group and has been with the firm since October 2014. She has over 17 years of experience working in transportation forecasting and modeling, transportation planning, traffic engineering and analysis, traffic operations and management plans, and project management. Ms. Emerson-Martin is fluent with a variety of travel demand modeling software, traffic engineering software, and traffic analysis methods.

She has national experience applying, modifying, and developing travel demand models for both large and small scale projects, and has experience in evaluating outputs for environmental analysis, air quality and noise impact analyses, and traffic impact analyses. Ms. Emerson-Martin is highly skilled in travel model performance measure output, as well as developing model analysis tools for project efficiency. She currently serves as a company resource for projects which utilize both big-data analytics and traditional planning methods.

CHARLES ASKAR, EIT, IMSA

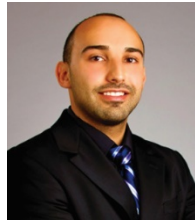
Role on Project

Engineer

Education and Registrations

BS, Civil Engineering
EIT, CA #153780
EIT, TX #54004

Traffic Signal Senior
Field Tech Level III,
#CE110315, 2018



Mr. Askar serves as an Engineer for Iteris' Transportation Systems division and has been with the firm since January 2017 (previously from October 2013 – January 2016). He has project and construction management experience as well as over seven years of experience in transportation systems design, integration, and operations. This includes programming controllers, troubleshooting Intelligent Transportation Systems (ITS) equipment, integrating traffic equipment, timing projects, transportation/ITS design projects, and experience with Traffic Management Centers (TMCs). Mr. Askar's software knowledge includes MicroStation, AutoCAD, Synchro, ArcGIS, Tru-Traffic, PC Travel, and Microsoft Office. He has extensive knowledge with traffic signal controllers, ITS equipment and communication infrastructure, and Traffic Management Systems (TMS).

JIN EO

Role on Project

Planner

Education and Registrations

MS, Urban and
Regional Planning
BA, Urban Studies



Ms. Eo serves as an Assistant Planner for Iteris' Transportation Systems division and has been with the firm since December 2019. She has over six years of experience working in the fields of transportation planning with specific experience as a traffic modeler and analyst. Ms. Eo will be supporting the modeling and transportation planning facets of Iteris' Mobility group. Prior to Iteris, Ms. Eo worked for an established transportation planning firm and has held internships with the Los Angeles County Metropolitan Transportation Authority (Metro), the City of Los Angeles, and the Orange County Transportation Authority (OCTA). She has experience applying regional and local transportation models, GIS, and is skilled at using such tools as TransCAD, Viper, PeMS, Vistro, Synchro, and Streetlight data.